

# Dean Zulueta

deanzulueta@gmail.com • Reno, NV • www.deanzulueta.com

## Objective

Seeking a position in Information Technology to utilize my computer science expertise in improving and maintaining data operations and communication systems. Enthusiastic to bring my 10+ years of IT experience as well as 7+ years of IS Project Management to help create smooth user experiences.

## Education

### Masters of Business Administration with IT Management

Western Governors' University

**Expected June 2024**

Utah (Online)

### Bachelor of Science in Business Administration

University of San Francisco

Overall Cumulative GPA: 3.64

**May 2018**

San Francisco, CA

### Developing Innovative Ideas for New Companies

University of Maryland, College Park

*Overall Performance: Top 5% Percentile*

**May 2014**

College Park, MD

## Experience

### Chief Technology Officer

EVL Consulting

**November 2020 – March 2023**

Fernley, NV

- Developed and maintained IT systems for multiple clients.
- Created secure databases and storage solutions to serve HR information.
- Coded web applications in Laravel to improve clients' workflows.
- Maintained SQL databases per clients' regulatory and business requirements.
- Visualized data and reports using R; Maintained documentation on Confluence knowledgebase.
- Administrated multiple Jira installations to handle client service requests.

### General Affairs Manager

Daehan Solution Nevada LLC

**June 2018 – January 2022**

Fernley, NV

- Act as a cultural liaison between Korean leadership and American staff.
- Manage contracts with external vendors and ensure timely deliveries.
- Organize company events, conferences, and workshops.
- Develop and implement contingency plans for emergencies.
- Azure and Cisco Administrator.
- Maintain accurate records of departmental activities.

### Information Technology Services Supervisor

Zief Law Library, University of San Francisco School of Law

**August 2014 – May 2018**

San Francisco, CA

- Designed and maintain school-wide Confluence knowledgebase and file server.
- Assist organization with 1000+ users with IT-related incidents using Atlassian's JIRA and Service-Now.
- Analyzed problems and resolved them with diligence; Managed and executed various IT-related projects.

### Audio and Technical Production Director

KUSF.org

**December 2014 – May 2018**

San Francisco, CA

- Designed, coded, and marketed the KUSF.org App for Android and iOS.
- Manage ENCO music management system. Part-time Stream Engineer.
- Host artists and conduct interviews. Part-time DJ. Concert Stage Manager.

## Skills:

- Microsoft Office; Excel Data Visualization
- Proficient in PHP, SQL, R, JavaScript, VBA
- Google Workspace, Asana, Atlassian Administrator
- Comfortable in Mac OS X, Windows, and Linux
- Professional Communication Skills

- Seasoned Project Management Experience
- Effective Multitasking/Project Coordination Skills
- Content Creation/Management Specialist
- Quickly Acclimates to New Software
- Designed IT Systems in Educational Environment

## References:

Available upon request.